



Family Resource Provider

Indianhead Community Action Agency, Inc.
Burnett & Washburn Counties in Wisconsin

Position: We are accepting applications for a full-time, full year, Early Head Start-Child Care Partnerships Family Resource Provider for Burnett & Washburn Counties working out of Siren, WI. Wage range for this position is \$13.26 to \$18.50/hr.

Description: Major job responsibilities will include establishing mutually respectful partnerships with families, developing Family Partnership Agreements focused on each families individual needs and goals, supporting parent involvement by coordinating and attending parent outreach activities including family activities and parent education trainings, providing crisis intervention to individual families, conducting home visits, following up on child health goals and documenting activities and information in the agency's computer database system.

Requirements: Maintains confidentiality of all client and staff information. Must be computer literate. Travels as needed.

Education and/or Experience:

- Minimum of an Associate Degree in Human Services, Social Work, Psychology or related field. Bachelor's degree desired. A minimum of two years working with children and families desired.

To be considered for an interview, applicants must submit: Resume, Cover Letter, References, transcripts, and verification of degree.

To Apply send the above documents to: email: recruiter@indianheadcaa.org

ICAA, Attn: HR
P.O. Box 40
Ladysmith, WI. 54848

Phone: 715-532-4222, Fax: 715-532-7808, TDD: 715-532-6333

www.indianheadcaa.org

We are an equal opportunity employer operating under an approved Affirmative Action Plan. As an equal opportunity employer, we encourage women, minorities and persons with disabilities to apply.