



## **Staff Accountant**

Indianhead Community Action Agency Inc., is looking for the right candidate to fill the Staff Accountant position and join our administrative team!

This is a full-time position with excellent benefits. Wage will be based on experience and credentials.

Responsibilities include, but not limited to: Analyze information, prepare general ledger entries, reconcile accounts, prepares monthly financial reports, works closely with the CFO, all accounting staff and a variety of auditors.

The successful candidate must have considerable experience in accounting practices with graduation from a college or university of recognized standing with major course work in accounting or any combination of experience and training. Thorough knowledge of state, federal and local regulations relating to finance. Strong organizational and record keeping skills.

To apply send resume along with credentials to:  
Indianhead Community Action Agency Inc.  
P.O. Box 40  
Ladysmith, WI. 54848  
Attn: Human Resources

Phone: 715-532-4222 ext. 1550 Fax: 715-532-7808 Tdd: 715-532-6333  
Email: [georgette.bembenek@indianheadcaa.org](mailto:georgette.bembenek@indianheadcaa.org)  
[www.indianheadcaa.org](http://www.indianheadcaa.org)

**Position will be filled immediately upon finding the qualified individual.**

*We are an equal opportunity employer operating under an approved Affirmative Action Plan. As an equal opportunity employer, we encourage women, minorities and persons with disabilities to apply.*