



Accountant

Indianhead Community Action Agency Inc., is looking for the right candidate to fill an Accountant position and join our administrative team!

This is a full time salaried position with excellent benefits. Wage will be based on experience and credentials.

We are looking for an experienced Accountant to oversee general accounting operations by controlling and verifying our financial transactions. Some responsibilities include: reconciling account balances and bank statements, maintaining general ledger and preparing month-end close procedures. A successful Accountant combines excellent analytical skills with a thorough knowledge of accounting principles to analyze financial reports and prepare forecasts. The Accountant must also ensure accuracy and effectiveness in all accounting tasks. The ideal candidate also has experience managing fiscal staff.

The successful candidate must possess a Bachelor's Degree in Accounting, Business, or Fiscal Management. They must also have a thorough knowledge of basic accounting procedures and an in-depth understanding of Generally Accepted Accounting Procedures (GAAP). The candidate should also be familiar with financial accounting statements and experience with general ledger functions and month-end/year-end closing procedures.

To apply send resume along with credentials to:
Indianhead Community Action Agency Inc.
P.O. Box 40
Ladysmith, WI. 54848
Attn: Human Resources

Phone: 715-532-4222 ext. 1550 Fax: 715-532-7808 Tdd: 715-532-6333
Email: georgette.bembenek@indianheadcaa.org
www.indianheadcaa.org

Position will be filled immediately upon finding the qualified individual.

We are an equal opportunity employer operating under an approved Affirmative Action Plan. As an equal opportunity employer, we encourage women, minorities and persons with disabilities to apply.